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RESIDENCE PERMIT APPLICATION FOR EMPLOYMENT

This residence permit application form is for you if you are coming to Finland to work for a Finnish employer or other employer operating in Finland and you have signed an employment agreement or accepted a binding job offer. This form is for applying for a residence permit for workers and other work-based residence permits for which there is no separate form (see forms OLE_TY2/Special expert, OLE_TY3/Internship and OLE_TY4/Sports or sports coach). A residence permit for workers is contingent on consideration related to availability (Aliens Act, section 73(1)).

Carefully fill in and sign the application. Incomplete information will delay the processing of the application and may lead to its rejection.

An application may be submitted to a Finnish diplomatic mission abroad or to the local police in Finland. A processing fee will be collected when the application is submitted, according to the Decree on charges. Read the instructions for filling in the form at www.migri.fi → English → Application forms. Clarifications that you need to append to your application are listed in Section E of this form.

I am applying for a first residence permit an extended permit
and hereby submit the following information for the processing of the application:

SECTION A

1 Information on applicant			
1.1 Personal data			
Family name			
First names			
Former names (please give all combinations of first names and family names that you have used previously)			
Gender		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Current citizenship(s)			
Former citizenship(s)			
Date of birth (dd.mm.yyyy)		Latter part of Finnish personal identity number (if applicable)	
Country of birth		Place of birth	
Marital status			
<input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Cohabitation			
<input type="checkbox"/> Registered relationship between two people of the same gender			
Occupation and/or training			
Mother tongue		Transaction language in matters related to this application	
		<input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English	

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1.2 Information on passport			
<input type="checkbox"/> Passport no.			
<input type="checkbox"/> Official or diplomatic passport no.			
<input type="checkbox"/> Refugee's travel document no.			
<input type="checkbox"/> Alien's passport no.			
<input type="checkbox"/> Other, specify type and number			
Country of issue	Authority of issue	Date of issue	Date of expiry
<input type="checkbox"/> No valid passport (Why not? Please give details in section 6)			
1.3 Contact information for processing and deciding on the application			
If your contact information changes, immediately notify the authority that received your application.			
Contact information in your country of nationality or residence			
Street address			
Post code	City/town	Country	
Telephone number	E-mail		
Contact information in Finland			
Street address			
Post code	City/town		
Telephone number	E-mail		
Place of transaction and notification abroad. Please state the Finnish mission abroad with which you are in contact regarding matters related to this application.			
1.4 Beginning and duration of residence in Finland			
Please fill this in if you are applying for your first residence permit.			
When do you intend to move to Finland?	Proposed time of starting work (if different from time of moving to Finland)		
If you are already in Finland and are applying for your first residence permit, you must fill in a response to refusal of entry (form MP_1) and append it to the application.			
How long do you intend to stay in Finland (dd.mm.yyyy or duration)?			
2 Information on my family members			
2.1 Spouse			<input type="checkbox"/> No spouse
Family name	First names		
Former names			

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Date of birth (dd.mm.yyyy)		Latter part of Finnish personal identity number (if applicable)	
Country and place of birth			
Current citizenship(s)			
Spouse <input type="checkbox"/> Is in Finland <input type="checkbox"/> Is applying for / intends to apply for a Finnish residence permit <input type="checkbox"/> Will not move to Finland			
2.2 My underaged children			<input type="checkbox"/> No children
Please declare all your underaged children regardless of whether you are applying for a Finnish residence permit for them or not. There is a separate application form for children's residence permits. See www.migri.fi → English → Application forms → Family ties.			
First name	Family name	Date of birth	
		. . .	<input type="checkbox"/> Simultaneous application
		. . .	<input type="checkbox"/> Simultaneous application
		. . .	<input type="checkbox"/> Simultaneous application
		. . .	<input type="checkbox"/> Simultaneous application
		. . .	<input type="checkbox"/> Simultaneous application

If you have more than five children, enclose the information on the remaining children in a separate appendix.

SECTION B

3 Information on the employer	
3.1 Contact information	
Name	
Business ID (if not applicable, Finnish personal identity number)	
Street address	
Post code, city/town	Country
Address and name of workplace where the employee will be employed	
Postal address of workplace (if different from the above)	
3.2 Contact person (a person who can give further information regarding the application on behalf of the company)	
Name	

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Telephone number	E-mail
Job or position in the employer's organization	
4 Information on principal (to be filled in if the employer is a foreign company with no business premises in Finland)	
4.1 Information on company	
Name of commissioning company	
Business ID of commissioning company	
Street address	
Post code, city/town	Country
Net sales of the company (according to the most recent financial statement)	
<input type="checkbox"/> EUR 1 – 199 999 <input type="checkbox"/> EUR 200 000 – 399 999 <input type="checkbox"/> EUR 400 000 – 999 999 <input type="checkbox"/> EUR 1 000 000 – 1 999 999 <input type="checkbox"/> EUR 2 000 000 – 9 999 999 <input type="checkbox"/> EUR 10 000 000 – 19 999 999 <input type="checkbox"/> EUR 20 million or more	
Number of personnel	
Principal sphere of operations	
Year of founding	
Locations in which the company operates in Finland	
4.2 Contact person (a person who can give further information regarding the application on behalf of the company)	
Name	
Telephone number	E-mail
Job or position in the company	

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5 Principal terms and conditions of employment					
Principal duties					
The employment is valid					
<input type="checkbox"/> For a fixed term	Begins (dd.mm.yyyy)			Ends (dd.mm.yyyy)	
<input type="checkbox"/> For a fixed term of			months		
<input type="checkbox"/> Indefinitely, beginning (dd.mm.yyyy)					
Regular working hours					
h/day		or h/week		or h/month	
Salary					
EUR per month			or EUR per hour		
Other benefits offered by the employer Which:					
Taxable value, total		euros			
Principal location of future employment					

SECTION C

6 Additional information for the application
<p>Please state whether there is any other purpose for your residence in Finland than that stated above which you wish to declare. You may also state any other facts or additional information that are relevant for your application or for your coming to Finland. You may enclose a separate appendix if necessary.</p>

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7 Applicant's criminal history and refusal of entry

Have you ever been convicted of an offence and sentenced to punishment?

No Yes

Which offence?

In what country and when?

What was the punishment?

Are you a suspect in a criminal investigation?

No Yes

Which alleged offence?

In what country and when?

Do you consent to the Finnish migration authorities obtaining a criminal record extract or similar report from foreign authorities?

Yes No

Why?

Have you been subject to a refusal of entry into the Schengen territory?

No Yes

Which country?

Is the refusal of entry still in force?

No. When was it in force?

Yes. Until when is it in force?

SECTION D

8 Date and signature

I hereby apply for a Finnish residence permit, and I hereby confirm with my signature that the information I have provided on the form and in the appendices is complete and correct. I am aware that providing false personal information and false written documentation to the authorities is an act punishable under the Penal Code in Finland and that providing false information may lead to a refusal of a residence permit or the cancelling of an existing permit, repatriation and imposition of a refusal of entry into the Schengen territory.

Place and date

Signature

Name in block letters

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SECTION E

The clarifications listed below are required as appendices to this residence permit application. The original certificates and clarifications must be presented when submitting the application; if they are not in Finnish, Swedish or English, they must be accompanied by a translation into one of these three languages by an authorized translator.

Enclose the clarifications with the application and tick the boxes below as appropriate.

Obligatory appendices:

- Valid passport (must be presented when submitting the residence permit application)
- Passport photo complying with the photo guidelines issued by the police (www.poliisi.fi →English →Licences →Passport →Photo guidelines)
- Appendix to residence permit application for workers, to be filled in by the employer (TEM 0.54)

Or, if the employer is a registered association or other corporation, the following appendices must be submitted instead of the TEM 0.54 form:

- Extract from the association register
- Annual report and/or operating plan
- By-laws of the association
- Report on the financial position of the association

Other clarifications possibly required from the employer (if not submitted earlier, or if changes have occurred to previously submitted information)

- Trade Register extract (no more than 3 months old)
- Income statement and balance sheet, with notes (from the last complete financial period)
- Other report on the financial situation of the company (in case of a start-up company, or if significant changes have occurred in the company's financial situation during the current financial period)
- Certificate of tax liability (no more than 3 months old)
- Report on job contracts and work sites
- Report on the number of personnel in the company (and also how many full-time and part-time employees there are)

For an application for an extended permit, also enclose the following:

- Accountant's certificate of wages paid
- Tax certificate on withholding tax deducted and paid
- Certificate on employment pension insurance contributions paid
- Working hours documentation
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In case of an application for an extended permit for a person who has completed a degree or qualification in Finland, also enclose

- Degree or qualification certificate

Note: The authorities may also require other clarifications than those specified above.

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